

APPENDIX C – TASK STATEMENT

Secretary


U.S. Department of Homeland Security
Washington, DC 20528



**Homeland
Security**

October 4, 2018

MEMORANDUM FOR: Judge William Webster
Chair
Homeland Security Advisory Council

FROM: Kirstjen Nielsen
Secretary 

SUBJECT: **Four New Homeland Security Advisory Council (HSAC)
Taskings**

Pursuant to the September 18, 2018 meeting of the Homeland Security Advisory Council, I am requesting you to establish four new HSAC entities to undertake reviews of critical homeland security issues. These entities should include: (1) State, Local, Tribal, and Territorial (SLTT) Cyber Security Subcommittee; (2) Countering Foreign Influence (CFI) Subcommittee; (3) Emerging Technologies (ET) Subcommittee; and (4) CBP Families and Children Care (FCC) Panel. An explanation and proposed scope for each entity is listed below in items A through D.

Recommendations are due to the full Council no later than 180 days from the date of each entity's formation. I would like an update and provisional findings from each subcommittee or panel at our next public meeting, which we will hold in late January 2019.

Thank you for your work on these important matters, your service on the HSAC, and your dedication to securing our homeland.

D. CBP Families and Children Custody Panel:

The CBP Families and Children Custody Panel is to provide findings and recommendations on the best practices from Federal, State, and local organizations regarding care for families and children in CBP custody. The Panel's mandate will include, but is not necessarily limited to, the following:

1. Conduct visits to observe CBP operations and review non-privileged information to understand CBP's unique operating environment and infrastructure, as well as the legal and funding requirements as they relate to individuals held in CBP custody. Such visits shall be conducted in a way that protects the privacy interests of those in CBP custody and privileged information.
2. Study relevant aspects of care for individuals in short-term custody, particularly children, including through interviews with academic experts and non-governmental organizations, literature reviews and studies, site visits, and assessments of best practices that might be applied to such environments.
3. Identify best practices from Federal, State, and local law enforcement regarding interactions with the family and children populations, including during arrests, processing, and short-term detention. This should include identifying how these best practices are implemented.
4. Provide recommendations regarding any potential additions or changes to CBP policies, procedures, or training related to custody of the family and children populations, including any metrics that would permit CBP to measure successful implementation of the additions or changes.